

**POLSON RURAL FIRE BOARD MEETING
MINUTES OCTOBER 13, 2010**

Board trustee members present: Fred Nelson, R. Jack Clapp, Beth Hoel, Steve Stanley, Dean Sams.

Board trustee member absent: None.

Staff: Fire Chief John Fairchild, Board Clerk Bonnie M. Manicke

Guests: Berl Tiskus Valley Journal Reporter, Volunteer Fire Personnel Drew Hoel, Will Woodger, Greg Perkins; Resident Lee Manicke.

Meeting called to order 7:00 p.m. Fairgrounds Fire Station by Chairman Nelson.

Minutes September 8, 2010 Rural Fire Board Meeting: Motion Trustee Clapp to approve September 8, 2010 minutes, second Trustee Sams. Motion carried unanimously.

Communications: Fire Chief Fairchild presented a letter from Bishop Insurance regarding the Worker's Compensation policy with Montana State Fund for renewal January 1, 2011. The policy will automatically renew by Montana State Fund with a billing notice sent directly. Chairman Nelson requested the chief review the Worker's Compensation Policy and report back to the board. Thank you letter from ALERT Flight Paramedic team for the vehicle crash response at Kerr Dam and Overlook Drive.

Claims: Trustee Stanley reviewed the invoice from R. Mort Company for Fire Prevention Week promotional materials \$243.81; invoice from L. N. Curtis \$1,170.31 for service on Jaws equipment and compressor. Upon service completion a certification is provided for the permanent file. Trustee Stanley requested correct mileage entered when fueling an engine. **Motion Trustee Stanley to approve September 2010 claims as submitted, second Trustee Clapp. Motion carried unanimously.**

Treasury Report for month ending September 2010:

Fund #7243 Voted Levy/Operating Fund Balance	\$ 60,448.24
Fund #7245 Operating Fund Balance	\$ <u>7,474.22</u>
Total Operating Balance:	\$ 67,922.46
Fund #7244 Voted Levy {Fire Apparatus}	\$ 2,773.45
Fund #7246 Capital Improvement Fund Balance	\$ 87,657.55
Total Operating Fund Expenditures	\$ 4,632.60
Check numbers 4353-4366 (paid October 13, 2010)	

Lake County September 2010 revenue reports were received from Lake County Treasurer following meeting. The revenue was added to the above funds. Minor 2009 real property tax refunds by the tax appeal process are reflected in the fund balances. Chairman Nelson reported the 2010 per mill taxable valuation is \$17,363. The district is fortunate to have an adequate mill levy. **Motion Trustee Sams to approve treasury report, second Trustee Hoel. Motion carried unanimously.**

Chief's report: Fire Chief Fairchild reported 14 runs in September. No additional bids regarding the concrete apron at the Big Arm Station and light installations at the Fairgrounds Station and Big Arm Station. The new wildland quick attack type 3 unit has a vehicle identification number with anticipated delivery in mid December. The District's ISO rating has not been updated to include the four stations and additional equipment according to Gary Thomas, ISO representative. Due to the incomplete list of equipment and recognition of four stations, it is not possible to obtain a correct ISO rating. New tables and chairs were delivered to the Fairgrounds Station. Thanked the board for the picnic that was graciously sponsored

September 23rd. The event was well attended. October 6th Trustee Stanley and Fire Chief Fairchild met with Jim Steele, Tribal Council member and Bob McCrea, Division of Fire to begin a process to pre-plan evacuation in the Jette area extending past the J-2000 road and out to Rocky Point. Monday Bob and John will locate staging areas and access routes. The process is a joint venture to deal with wildland urban interface in the area. Purchased three used pagers at \$300 each from Stine Electronics. Chairman Nelson noted the pagers should be added to the district's inventory.

Old Business:

ALTERNATE FUNDING: FIRE RECOVERY FUND PROGRAM – Fire Chief Fairchild reported the City Commission desires a meeting with the rural fire board to establish a program agreeable to the city and rural. Trustee Stanley, Fire Chief Fairchild, City Attorney James Raymond, and City Manager Todd Crossett met to review a proposal to establish and implement a program to charge mitigation rates for deployment of emergency services. Chairman Nelson expressed the procedure should include claims to insurance companies and individuals without insurance. It is not fair to bill only the insurance company and eliminate the bill to an individual without insurance. Additionally the specific provision to bill everyone needs to be applied to the contract with the company processing the bill. Trustee Stanley noted perhaps the company processing the bill will not bill those without insurance. The city commission plans to review the resolution October 18th. Trustee Hoel noted the billing states a claim may be filed to cover all incidents clarifying those with or without insurance. Trustee Clapp questioned the level 5 \$2,100 for the helicopter which requires a dedicated type 1 engine at the scene. The level charges need to be clarified.

BIG ARM BIDDING FOR CONCRETE APRONS – Chairman Nelson indicated technically the project does not require the bidding process. The project needs to be completed as soon as possible. Trustee Hoel questioned if the aprons need to be completed at this time and the use out of the building. Trustee Stanley indicated the improvement will facilitate washing the trucks on the apron. The bollards are not necessary at this time. The low bid was \$8,606.00 by Fairchild Concrete, Inc. **Motion Trustee Stanley to request Fairchild Concrete, Inc. to construct a 6” concrete apron with 3/8” rebar on 2’ centers with the understanding if there is a problem pinning to the existing apron there could be some additional expense, and to be completed before the freezing weather, second Chairman Nelson. Motion carried unanimously.** Chairman Nelson expressed concern for housing the equipment during the project. John will work out the logistics of housing the equipment.

LIGHTING BID FOR FAIRGROUNDS AND BIG ARM STATION – Fire Chief Fairchild reported no additional bids were received. Jim Brandenburg was contacted to submit a bid, although none was received. No bids were received for the Big Arm Station. The Fairgrounds Station has a bid from Morelli Electric, Inc., Foothills Electric, and Whiting Electric. Morelli's bid is separated into three units; Foothills and Whiting are in one unit bid. Trustee Stanley indicated the bids do not provide the same components. **Motion Trustee Stanley Morelli Electric install the three paddle fans and the occupancy sensors for the office, shower room, two bathrooms, and meeting room at the Fairgrounds Station. The remainder of the project including the exterior lighting and motion sensors can be analyzed later, second Trustee Hoel. Motion carried unanimously.** Lighting at the Big Arm Station was tabled. Additional analysis of the Big Arm Station included a volunteer mowed the area; the meeting room was set up for a potluck; the trucks in the bay area were clean. Trustee Stanley's concern is to keep the Big Arm Station clean and exterior maintenance in check. Trustee Sams reported the flower beds need to be weeded.

STATUS OF NEW WILDLAND TRUCK ORDER – Fire Chief Fairchild reported the truck has a VIN number with delivery mid December.

ACCESSORIES FOR NEW WILDLAND TRUCK – Trustee Clapp proposed consideration for a flat bed to begin construction and put the truck into service. Trustee Stanley suggested a professional vendor contacted to install the flat bed. A DNRC bed should be a priority; while only a limited number of vendors

provide the flat bed. Chief Cliff Fire Department has a type 3 unit with a DNRC flat bed. The unit will be available at the November meeting for the board to view. Additional wildland components to complete the unit should also be reviewed for cost.

New Business:

ISO REVIEW – Trustee Clapp indicated the district has made a number of improvements in the past three years. Specifically Irvine Flats is now part of the district. Currently residents in the district are still rated by the ISO a 10 while response has improved. In further discussion, Lake County has the ability to transmit a prerecorded alert message to all residents within a given area with use of GIS.

FAIRGROUNDS STATION CRUSHED GRAVEL – Trustee Stanley requested consideration to purchase 70 to 100 yards of ¾-inch recycled concrete and asphalt crushed gravel from Treasure State for the Fairgrounds Station. The gravel will provide a good finished surface for a few years rather than the sand based crushed that the county has available. The city will provide a grader, while the county will provide an employee to finish the parking lot. **Motion Chairman Nelson to purchase 70 to 100 yards recycled crushed gravel at an estimated cost of \$1,500 to \$1,600, not to exceed \$2,000, second Trustee Hoel. Motion carried unanimously.** Trustee Sams questioned the soil surface hole adjacent to the sanitary sewer connection at the Fairgrounds Station. It is assumed the compaction, back fill at the site will require maintenance. The city utility crew will provide maintenance.

APPRECIATION - Chairman Nelson thanked the board and fire department for the support and concerns.

PICNIC – Trustee Hoel reported the cost for the appreciation picnic totaled \$649.85, which is well below the budgeted amount of \$1,000.

Public Input on Non Agenda Items: – None.

**Motion Trustee Hoel to adjourn, second Trustee Sams. Motion carried unanimously.
Meeting adjourned 7:50 p.m.**

Fred J. Nelson, Chairman

Beth Hoel, Secretary-Treasurer