

Treasurer's Report:

Treasurer's report for RFB meeting 03/14/07

Operating Fund Balance \$ 30,746.55

Capital Improvement Fund Balance \$ 43,367.85

Voted Levy \$ 549.88

Paid bills in the amount of \$ 3,808.35

February check numbers 3360 - 3376, both inclusive  
(paid March 14, 2007)

NOTE: Check numbers 3358-3359 VOID

Enclosures:

a) Agenda

b) Financials

c) Minutes 2/13/07

MARCH 2007 NIB MEETING

Wednesday, March 14,2007 7:00 p.m.

Location of meeting: BIG ARM FIRE STATION UPPER ROOM

POLSON RURAL FIRE DISTRICT TRUSTEE MEETING

LOCATION BIG ARM FIRE STATION UPPER ROOM

WEDNESDAY MARCH 14 AT 7:00PM

TRUSTEE MEETING AGENDA

REVIEW MINUTES

TREASURER'S REPORT

COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

Including: Petition to Annex Irving Flats into Polson Rural Fire District

STAFF'S REPORT

All residents of the Poison Rural Fire District and interested general public are encouraged to attend. Resident's questions and ideas help to keep the trustees informed and assist them in formulating their decisions.

FOR A FULL TEXT OF APPROVED MINUTES OF THE TRUSTEE MEETINGS PLEASE GO TO WWW.POLSONFIRE.ORG

Trustee Alison Meslin

849-6628

3/9/2007

FEBRUARY 2007

POL RURAL FIRE DIST #7245 Page 1

3/9/2007

Date Num Transaction Payment C Deposit Balance2/15/2007 33,788.90

2/15/2007 DEP R 31.77 33,820.67

cat: 0371010-Interest Earnings

memo: January'07 allocation2/15/2007 DEP R 749.47 34570.14

cat: 0311010-Real Property Tax

memo: January 07 Collection

2/15/2007 Debit 15.24 R 34,554.90

cat: 0311010-Real Property Tax

memo: January07 payment cancellation

3/14/2007 3358 Void Check 34,554.90

3/14/2007 3359 Void Check 34,554.90

3/14/2007 3360 Conoco Phillips 160.70 34,394.20

cat: 0231-Gas, Diesel, Oil

memo: Acct#87017-3796

3/14/2007 3361 L.N. Curtis & Sons 643.02 33,751.18

SPLIT 0220-Operating Supplies

memo: Cust#4929 -5 invoices

0220-Operating Supplies 212.51

Inv #3056832-00 2 yel frstry s

0220-Operating Supplies 63.51

Inv #3063085-00 1 firefighters

0220-Operating Supplies 204.00

Inv #3063252-002 wrench holde

0220-Operating Supplies 71.00 Inv #3063252-00 snap holder w/ 0220-Operating Supplies 107.00 mv #3063252-02 1 6NH brite ba 0220-Operating Supplies 15.00 Orig Inv credit 3043589-00 ret	
3/14/2007 3362 Meister Media Worldwide 167.00 cat: 0220-Operating Supplies memo: Acct#00774650 Inv #6121 85 2007 Handbook...	33,584.18
3/14/2007 3363 Mission Valley Power 66.46 cat: 0241-Electricity memo: Acct #7207	33,517.72
3/14/2007 3364 Missoula Freightliner 25.47 SPLIT 0220-Operating Supplies memo: Cust#14616 Inv#7263530075	33,492.25
0220-Operating Supplies 25.47 7"x16' OEM HTD WC IZZ 32.40 32.40	
3/14/2007 3365 NFPA International 270.00 cat: 0304- Membership & Dues memo: ID#2526964Inv#3762158Y Mbrship Dues	33,222.25
3/14/2007 3366 PoIson Auto Parts, Inc. 46.45 SPLIT 0220-Operating Supplies memo: Acct#5824 Inv#848854	33,175.80
0220-Operating Supplies 23.98 2-brushes	
3/9120 07 0220-Operating Supplies 12.46 2-handles 0220-Operating Supplies 9.99 1-nozzle	
3/14/2007 3367 Safeguard 82.49 cat: 0200-Office Supplies memo: 300-checks	33093.31
3/14/2007 3368 Salish & Kootenau Housing Authority 39.00 cat: 0260 - WaterSewersigArmStation memo: Acct#06421 2-mo/waterFeb& March	33054.31
3/14/2007 3369 Sign Pro 53.00 cat: 0220-Operating Supplies memo: Cust#7438Inv#5864InstallDecals#326	33001.31
3/14/2007 3370 SPAN Publishing, Inc. 67.05 bat: 0220-Operating Supplies memo: Order #6812208 Nat'IDirectoryOfFire& EMS A...	32,934.26
3/14/2007 3371 Stageline Pizza 42.06 cat 0229-Miscellaneous Supplies memo: Inv.#383918 Rural Only Invoice	32,892.20
3/14/2007 3372 Verizon Wireless 88.93 cat: 0245-Cell Phone memo: Acct#370458579-00001	32,803.27
3/14/2007 3373 Wal Mart Poison 128.37 SPLIT 0220-Operating Supplies memo: Acct#6032 2020 10089218	32,674.90
0220-Operating Supplies 11.52 Ice treads 0220-Operating Supplies 29.83 cart 0220-Operating Supplies 39.60 10-24 pk bottled water 0220-Operating Supplies 21.42 Soda	

0220-Operating Supplies 26.00	
2-coolers	
3/14/2007 3374 Western Electronics, Inc. 1,385.00	31,289.90
cat: 0220-Operating Supplies	
memo: Inv#1 1701 Equip318HeadKitCableMicSprkEtc.	
3/14/2007 3375 A & R Trophies 235.00	31,054.90
cat: 0220-Operating Supplies	
memo: Inv#3017 Fireman'sBallPlaquesRuralShare	
3/14/2007 3376 Cenex Harvest States 308.35	30,746.55
cat: 0231-Gas, Diesel, Oil	
memo: Acct#157 120 February Billing	
FEBRUARY TOTAL EXPENDITURES	\$ 3,808.35
02/28/07 CAPITAL IMPROVEMENT FUND BALANCE	\$ 43,367.85
02/28/07 VOTED LEVY FUND BALANCE	\$ 549.88

POLSON RURAL FIRE BOARD MEETING  
MINUTES — FEBRUARY 13, 2007

Board trustee members present: Ross Hoyt, Alison Meslin, Fred Nelson, Ron Ryan (by phone).

Board trustee members absent: Steve Lozar.

Staff Present: Fire Chief Tom Maloney, Assistant Fire Chief John Fairchild.

Guests: Karen Sargeant, Fire Department Public Relations Officer, Terry Gembala, President of Volunteer Fire Department, Pete Bishop, Paul Bishop, Joe Cope, Martin Glasson, Tom Sadecki,, Lester Johnson, Jeff Meslin, Mr. & Mrs. Earle Schafer, Rory Homing, Deborah Wiedrich.

Meeting called to order by Chairman Hoyt at 5:06 p.m.

Trustee participation in meetings by conference telephone: Trustee Ryan is participating this evening by conference telephone call. Trustee Meslin indicated Robert's Rules of Order specify board meetings may be held by conference telephone call only if the by laws specifically authorize the board to do so. Meetings must be conducted in such a way that all members participate and can hear each other at the same time. Special rules should be adopted to specify how recognition is to be sought by the floor. The board should preside by the Robert's Rules and therefore the conference telephone call is not permitted. Trustee Ryan departed the meeting. In the future, Chairman Hoyt would like to be aware of specifics and afforded an opportunity to comply.

Rural Fire Board Meeting Minutes January 10, 2007: Trustee Nelson noted a family emergency delayed the follow up correspondence regarding the slide-in. Trustee Meslin requested the following enclosures included in the minutes 1) letter to Montana State Representatives Janna Taylor and Rick Jore regarding suggested legislation for financial assistance to rural fire departments; 2) correspondence to Chairman Hoyt regarding the telephone poll of the board to sell the slide-in. Chairman Hoyt stated the minutes approved as corrected and with additions.

Treasurer's Report:

Operating Fund Balance	\$ 33,777.86
Capital Improvement Fund Balance	\$ 39,539.22
Voted Levy	\$ .00
Paid bills in the amount of	\$ 7,056.04

January check numbers 3334-3357, both inclusive  
(paid February 13, 2007)

Trustee Nelson questioned the funds held in protested taxes. Northwestern Energy and PPL continue to pay property taxes under protest. Lake County treasurer is holding approximately \$15,000 in the Polson Rural Fire District operating fund for tax years 2003 thru 2006.

The following payments were clarified 1) check #3335 in the amount of \$3264.00 issued to City of Poison is for a 2006 wildland fire at Ashley Lake use of city fire truck; 2) check #3353 in the amount of \$126.80 issued to UPS is for copies of training manuals cost split with City; 3) check #3355 in the amount of \$122.47 issued to W.S. Darley & Company is for parts on engine 8. Motion Trustee Nelson, seconded Trustee Meslin to pay bills. Motion carried unanimously.

Old Business:

SLIDE IN COMPONENTS - Trustee Nelson suggested acquiring a truck for the second wildland component. In the meantime, Chairman Hoyt will continue to store the slide-in unit. Motion Chairman Hoyt, seconded Trustee Nelson to keep the slide-in. Motion carried unanimously.

REPORT ON NEW TRUCK— Chief Maloney reported tender 326 was delivered last week and will be in service in two weeks. The engine will be delivered the last week of April. Housing of the fire apparatus maybe a problem next year. The DNRC truck will be in Irvine Flats and the city lot at the Polson station is available during the summer.

BIG ARM FIRE HALL RENOVATIONS — Trustee Meslin reported Rody Construction will install three automatic door openers. The firemen painted the downstairs. Water charges by Salish and

Kootenai Housing is for 16,000 gallons of water a year, however, the meter isn't read on a regular basis. S&K Housing suggested not using the waterlines to fill the vehicles; using fire hydrants in an emergency provided the hydrants are operable.

USE OF UPSTAIRS BIG ARM STATION — Trustee Meslin reported the Big Arm Association held a leader meeting to discuss proposals for use of the building. Earle Schafer presented the board with guidelines for use of the building by the Big Arm Association. Copy of guidelines included below. Mr. Schafer also expressed the Big Arm community is proud of the fire fighters and the new truck. Chairman Hoyt suggested the board monitor the electric usage. Chief Maloney requested the association provide a monthly calendar of events. Tom Sadecki indicated the outside ramp should be analyzed for safety.

Motion Trustee Nelson, seconded Trustee Hoyt to approve use of building for Big Arm Association meetings with guidelines as presented. Motion carried unanimously.

BIG ARM ASSOCIATION

RE: GUIDELINES FOR COMMUNITY USE OF THE MEETING ROOM IN POLSON RURAL STATION #2, BIG ARM PROPOSAL

THE BAA WILL KEEP THEIR INSURANCE LIABILITY POLICY ACTIVE

THE FACILITY WILL ONLY BE USED BY:

A)...THE BAA FOR THEIR MONTHLY COMMUNITY MEETING, FUND RAISERS, LEADER AND COMMITTEE MEETINGS AND WILL CONTINUE TO REIMBURSE THE RURAL FIRE DISTRICT (PRFD) \$20 PER MONTH FOR UTILITY EXPENSES.

B)...THE BAA ORGANIZED & MONITORED CRAFT CLASSES, SENIOR EVENTS, AND OTHER COMMUNITY INFORMATIONAL MEETINGS.

C)...ALSO INCLUDED AS BAA FUNCTIONS WOULD BE HOMEOWNERS ASSOCIATIONS, LOCAL SEWER ADVOCATE GROUPS ETC. AS THEY ARE BIG ARM COMMUNITY RELATED.

EXCLUDED FROM THE BAA ACTIVITIES WOULD BE PRIVATE PARTIES, SUCH AS WEDDINGS, BIRTHDAYS AND ANNIVERSARY CELEBRATIONS ETC. THESE PRIVATE EVENTS SHOULD BE REVIEWED AND IF PERMISSION GIVEN, MONITORED BY THE RURAL FIRE DISTRICT TRUSTEE BOARD.

UNDER THE FOLLOWING GUIDELINES:

SIGNS WILL BE POSTED STATING NO ALCOHOL WILL BE ALLOWED

2 SIGNS WILL BE POSTED STATING NO SMOKING ALLOWED IN THE BUILDING.

3 EMERGENCY VEHICLE PARKING WILL BE DESIGNATED, POSTED AND MONITORED.

4 BAA THREE GENERAL LEADERS WILL HOLD THE ACCESS KEY

5 BAA LEADERS WILL APPOINT A CARETAKER PER EVENT

6 THE FACILITY WILL BE CLEANED AFTER EACH EVENT (SEE \*\*)

7 THE TRASH/GARBAGE IS TO BE REMOVED AFTER EACH EVENT.

8 ANY DAMAGE WILL BE PAID FOR OR REPAIRED BY THE EVENT USERS

GROUP B & C COMMUNITY ACTIVITY EVENTS FEES:

A SIGNED AGREEMENT TO COMPLY WITH THE GUIDELINES ALONG WITH \$10 FOR SUPPLIES UNLESS REPLENISHED AT TIME OF EVENT (KITCHEN, BATHROOM & CLEANING SUPPLIES).

UTILITY FEES: \$5 FOR LIGHTS ONLY, \$10 IF HEATING/AIR CONDITIONING IS ALSO USED (PAID TO BAA WHO WILL FORWARD TO PRFD).

GROUP C: A MINIMUM OF \$50 CLEANING DEPOSIT (SEE\*\*)

\*\* REQUIRED CLEANING: CLEAN ALL KITCHEN AREAS, FLOORS SWEEPED & IF NECESSARY MOPPED, TOILETS & SINKS CLEANED, TABLES CLEANED, FURNITURE TIDIED AND TRASH REMOVED..

THE ABOVE ARE SUBJECT TO ADDITIONS AND CHANGES AS NEEDED AFTER REVIEW BY POLSON RURAL FIRE DISTRICT BOARD.

2007 LEGISLATIVE PROPOSAL — During the January 10, 2007 meeting, Lee Manicke requested the board promote and support legislation to provide additional funding to rural fire departments. Trustee Meslin sent a letter to Representatives Taylor and Jore. Representative Jore's reply was read and is inserted.

Page 4

Poison Rural Fire Board Minutes

February 13, 2007

From: Rick Jore [mailto:rickjore@hotmail.com] Sent: Sunday, January 21, 2007 7:08 PM To: iandamesline.centurytel.net

Subject: RE: Rural Fire Districts Alison,

Thanks for the message. I received your letter in the mail also. Sorry my time has not allowed me to reply earlier.

Are you supporting any proposed legislation regarding funding of local fire districts? I know of only one bill along that line...a 1% fee on firework sales to fund the State fire marshal. I believe it is BB 296.

I will not violate my campaign pledge to oppose tax and fee increases. I prefer shifting funds from current expenditures elsewhere in

the state budget, which I believe is bloated in many areas.

Please keep me informed. I will make it a point to visit with Rep. Taylor regarding your concern. Rick Jore

BOARD MEMBERS ATTENDANCE & PARTICIPATION - Trustee Nelson inquired if a letter was sent to Trustee Lozar and Trustee Ryan regarding attendance and participation at board meetings. A letter was not sent.

New Business

RESIGNATION — Chief Maloney, who held the fire chief's position for over eight years, has accepted a position as the Fire Marshal for Snohomish County, Washington near Seattle. Chief Maloney's resignation is effective March 2, 2007. Chairman Hoyt advised the board Assistant Fire Chief John Fairchild expressed an interest to step up to the chief's position. Trustee Nelson indicated the appointment is the responsibility of the Polson City Council. Chief Maloney reported the firefighters request the board support Assistant Chief John Fairchild for transition to the fire chief position. Trustee Meslin felt the position should be advertised and all applicants should be considered. Chief Maloney stated the past eight years provided opportunities that were gratifying, challenging and educational. The department has also been awarded several grants to purchase equipment. The upgrades at the Big Arm Station provided residents a reduce fire insurance premium. The department has an awesome group of volunteers and wishes the community of Polson continued success.

PUBLIC COMMENTS - Rory Horning asked John Fairchild how the transition will be handled. Currently John is a Polson Police Officer/detective and is also assigned as transition fire chief. John replied transition will be smooth with both departments continuing at the present emergency services levels.

Chairman Hoyt adjourned at 5:55 p.m.

Ross Hoyt, Chairman Alison W. Meslin, Secretary-Treasurer