

Treasury report for RFB meeting 11/14/07

Operating Fund Balance	\$ 6,609.87
Capital Improvement Fund Balance	\$ 55,525.23
Voted Levy	\$ 764.53

Paid bills in the amount of	\$ 2,934.24
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Check numbers 3534 - 3548, both inclusive
(paid November 14, 2007)

ENCLOSURES:

- AGENDA
- MINUTES
- FINANCIALS

NOVEMBER 2007 RFB MEETING

Wednesday November 14, 2007 7:00 p.m.

Location of meeting: BIG ARM FIRE STATION #2

Big Arm is Hosting
The Polson Rural Fire District Trustee Meeting
Wednesday November 14th 7:00 pm
Big Arm Fire Station

Trustee Monthly Meeting 7:00pm

Review Minutes

Claims & communications

Treasurer's Report

Staff Report

Old Business

Including:

Irving Flats Recruits and deployment of Tender 327

Jette Meadow Land Offer

New Business

Including:

Request for use of Big Arm Station #2 Fire Hall

Firefighters letter to the rural residents

Update report from the committee studying the inter-local agreement

All residents of the Polson Rural Fire District and interested general public are encouraged to attend. Resident's questions and ideas help to keep the trustees informed and assist them in formulating their decisions.

For a full text of approved minutes please go to www.polsonfire.org

Trustee Alison Meslin

849-6628

**POLSON RURAL FIRE BOARD MEETING
MINUTES – OCTOBER 10, 2007**

Board trustee members present: Ross Hoyt, Fred Nelson, Alison Meslin, Jim Manley, and Dave Ottun.
Board trustee member absent: None
Staff Present: Fire Chief John Fairchild
Guests: Lester Johnson, Earle Schafer, Jack Clapp, Volunteer Firemen Jeff Meslin, Terry Gembala, Kraig Rubel, and Tom Sadecki.

Meeting called to order by Chairman Hoyt at 7:00 p.m.

Rural Fire Board Meeting Minutes September 12, 2007:

Motion Trustee Nelson, seconded Trustee Ottun to approve September 12, 2007 minutes as presented. Motion carried unanimously.

Treasury Report:

Operating Fund Balance	\$ 8,529.65
Capital Improvement Fund Balance	\$ 55,198.11
Voted Levy Fund Balance	686.57

September expenditures: \$ 5,629.17
Check numbers 3519 - 3533, both inclusive
(paid October 10, 2007).

FY '07-'08 operating fund budget of 8.05 mills with anticipated revenue \$121,595. The value of one mill in the district is \$15, 105. The estimated PPL protested taxes is \$13,684.32 in the operating fund; and \$8,320.75 in the voted levy fund. The Montana State Department of Revenue will complete a reappraisal of all properties in 2009. **Chairman Hoyt accepted the treasury report as presented.**

Bills: Trustee Meslin requested information on the following bills: 1) Check #3528 payable to Stine Electronics \$464.50 is payment for a radio with the cost split with the city; three radios were purchased. The volunteers purchased two and the cost of one radio was split between the city and rural fire. The radios are for wildland channels. The FY '07-'08 budget approved purchase of two portable radios which were ordered. 2) Check #3533 payable to City of Polson \$433.50 for DNRC contract equipment City Engine 315 use at Garceau Wildland Fire. Total DNRC payment for equipment use on the Garceau and Chippy Creek Wildland Fires is \$22,423.50. **Motion Chairman Hoyt, seconded Trustee Meslin to approve approve payment of bills. Motion carried unanimously.**

Correspondence: Trustee Manley reported attorney Bob Long is researching data and will schedule a meeting in October. Trustee Nelson asked if a letter was received from Jette Meadows Homeowners Association in August. Fire Chief Fairchild reported a letter from Jette Meadows Homeowners Association offered a 3.34 common acre parcel of property for a fire station and alternate use as a community center with a meeting room. An information meeting is scheduled October 22, 2007 with the developer/owner to further discuss the proposal. The proposal has not been discussed with the members of the homeowners association. The board noted the proposed gift property on Tower Road has specific covenants while the Jette property is less binding. Trustee Meslin plans to attend the October 22nd meeting with Fire Chief Fairchild.

Old Business:

IRVINE FLATS DEPLOYMENT - Jack Clapp reported the tender is located at Mac Binger's residence in Irvine Flats. Jack obtained the truck in August 2007. The Irvine Flats area now has five active volunteer firefighters. Excessive hands on training with recorded training records are maintained. The fire area encompasses a large geographical area with a sparse population. From a personal perspective for fire fighting and first response capability there is tremendous advantage to have the truck housed in the area. Jack is requesting board approval to house the truck in the Irvine Flats area year around. While the building at Binger's is old with no heat; any property owner in the area would be willing to donate land and provide an airtight, heated building to house the tender. Chairman Hoyt indicated the proposal is an operational decision between Jack and Fire Chief Fairchild. The board appreciates Jack's generosity to construct a building and the proposal should be analyzed. Trustee Meslin commends the Irvine Flat residents for their willingness to annex, pay increased taxes due to annexation, volunteer fire personnel, pay fuel expenses, and construct a building to house fire equipment. Volunteer Fireman Tom Sadecki indicated Polson Fire covered Irvine Flats in the past and per capita cost should be analyzed. Chairman Hoyt suggested heating costs for the building, fuel expense, and additional related costs should be worked out between Jack and Fire Chief Fairchild; then report back to the board.

INTERLOCAL AGREEMENT – Trustee Meslin reported Attorney Bob Long's rate is \$60.00 an hour. Trustees Meslin and Manley completed a lot of research, therefore, the cost should be minimal. The committee needs to seek legal advice from Bob Long prior to meeting with the Polson City Council.

New Business:

DNRC WILDLAND FIRE REIMBURSEMENT - Fire Chief Fairchild requested the DNRC contract revenue earmarked to purchase new equipment – a new truck or specific tools. By a prior motion Trustee Nelson indicated all additional funds will be deposited in the capital improvement fund. Trustee Meslin and Trustee Nelson suggested consideration should be given to the current loan payments for trucks. The trucks are capital equipment and if funds are short the money in the capital improvement fund should be utilized for loan payments; although the money should not be used to pay operating bills.

BRIDGE REPAIR – Fire Chief Fairchild plans to contact Mark MacDonald to rent space across the bridge to house some fire equipment. Although, most of the volunteer fire personnel reside on this side of the bridge. All Lake County emergency services have some serious concerns with the bridge closure for six to eight months 11:00 p.m. to 6:00 a.m. with one traffic lane open for emergency traffic only.

BUDGET REPORTS - Trustee Meslin requested monthly budget line item reports. **Motion Trustee Nelson, seconded Chairman Hoyt monthly budget line item reports will be available. Motion carried unanimously.**

MONTANA FIRE DISTRICT ASSOCIATION – Trustee Meslin reported the association was designed to help fire district trustees work with the fire departments. The association is planning to regroup.

PLAN REVIEW LETTER – Trustee Nelson asked the status of the plan review letter submitted to the Lake County Fire Association. The letter to increase fees will be reviewed at the October meeting.

CHIEF CLIFF FIRE DISTRICT – Volunteer Fireman Tom Sadecki reported Chief Cliff Fire District is short of volunteers to cover the district and is requesting mutual aid from Polson Fire. Recently during a public hearing with Lake County Commissioners, Section 30 was denied withdrawal from Chief Cliff Fire District. Chief Cliff is required to submit a letter to the commissioners stating they cannot cover the district. Following the letter, the commissioners will review the situation.

ARSON INVESTIGATION WORKSHOP – Karen Sargeant's request to attend a wildland fire arson investigation workshop December 1-2, 2007 in Great Falls, Montana at a total cost \$246.80. **Motion Trustee Manley, seconded Trustee Nelson approve workshop request for Karen Sargeant. Motion carried unanimously**

APPRECIATION FOR VOLUNTEERS – Fire Chief Fairchild suggested the board consider purchase of jackets for the volunteers. The cost is approximately \$2,800. **Motion Trustee Manley seconded Trustee Meslin to purchase jackets for the volunteer in commemoration of the wildland fire season. Motion carried unanimously.**

Meeting adjourned 8:09 p.m.

Ross Hoyt, Chairman

Alison W. Meslin, Secretary-Treasurer

POL RURAL FIRE DIST #7245

11/8/2007

Date	Num	Transaction	Payment	C	Deposit	Balance
10/15/2007						8,579.65
10/15/2007	DEP	cat: 0311010-Real Property Tax		R	103.45	8,683.10
10/15/2007	DEP	cat: 0311020-Personal Property Tax		R	18.64	8,701.74
10/15/2007	DEP	cat: 0371010-Interest Earnings memo: September 07 Allocation		R	110.08	8,811.82
10/15/2007	DEP	cat: 0335230 HB124 SOM QuarterlyDistr memo: 1st Quarter FY07-08 Entitlement SOM		R	668.94	9,480.76
10/15/2007	DEP	cat: 0302-Conference & Training Reg. memo: PortionOfReg REFUND		R	65.00	9,545.76
10/15/2007	DEP	cat: 0311010-Real Property Tax memo: Refund per 9/07 Lake Co Treas Report	1.65	R		9,544.11
11/14/2007	3534	Genex Harvest States cat: 0231-Gas, Diesel, Oil memo: Acct#157 120 Octoberr Invoice	28.30			9,515.81
11/14/2007	3535	Conoco Phillips cat: 0231-Gas, Diesel, Oil memo: Acct#87017-3796	119.38			9,396.43
11/14/2007	3536	Fire Apparatus Repair SPLIT 0360-Vehicle Repair&Maintenance memo: Invoice #2202;#2210,#2212	360.00			9,036.43
		0360-Vehicle Repair&Maintenance Inv#2202 Eng318-body rpr labo	80.00			
		0360-Vehicle Repair&Maintenance Inv#2210 Eng 318 An'; pump tes	140.00			
		0360-Vehicle Repair&Maintenance Inv#2212 Eng 328 An'l pump tes	140.00			
11/14/2007	3537	G & M Auto Tech cat: 0360-Vehicle Repair&Maintenance memo: Sales#16021 '94 Ford F350 DNRC Alternator&...	78.35			8,958.08
11/14/2007	3538	KERR Radio cat: 0300-Purchased Services memo: Acct#601 Inv#07101028;#07101028 /2 FireSaf...	62.50			8,895.58
11/14/2007	3539	L.N. Curtis & Sons SPLIT 0220-Operating Supplies memo: Cust#4929 -Inv#3070851-00	455.00			8,440.58
		0220-Operating Supplies 1-M2002 USFS Spec Reg SZ Fores	290.00			
		0220-Operating Supplies 1-PXY Bulrd Yellow Firedome NF	165.00			
11/14/2007	3540	Mission Valley Power cat: 0341-Electricity memo: Acct #7207	55.96			8,384.62

11/8/2007

Date	Num	Transaction	Payment	C	Deposit	Balance
11/14/2007	3541	Montana Electronics Co., Inc. cat: 0229-Miscellaneous Supplies memo: Acct#M2782 Inv#7141 1-Radios&Components	1,078.00			7,306.62
11/14/2007	3542	Polson Auto Parts, Inc. cat: 0220-Operating Supplies memo: Acct#5824 - Inv#894483 BatteryBoosterPack	128.00			7,178.62
11/14/2007	3543	St. Luke Community Healthcare Network cat: 0300-Purchased Services memo: Acct#2070310015MO RbtClapp/CarolSwope	185.40			6,993.22
11/14/2007	3544	Salish & Kootenai Housing Authority cat: 0260 - Water&SewerBigArmStation memo: Acct#C06421	19.50			6,973.72
11/14/2007	3545	MSU Fire Service Training School cat: 0302-Conference & Training Reg. memo: RegistratonFee Dec1-2 Karen Sargeant	29.00			6,944.72
11/14/2007	3546	Fairfield Inn cat: 0302-Conference & Training Reg. memo: WildlandFireArsonInvestigation- Lodging	159.80			6,784.92
11/14/2007	3547	Karen Sargeant cat: 0302-Conference & Training Reg. memo: December 1-2; Meal allowance	58.00			6,726.92
11/14/2007	3548	Verizon Wireless cat: 0345-Cell Phone memo: Acct#370458579-00001	117.05			6,609.87

OCTOBER 2007 EXPENDITURES	\$	2,934.24
FUND # 7244 VOTED LEVY FUND BALANCE\$	764.53
FUND # 7245 OPERATING FUND BALANCE	\$	6,609.87
FUND # 7246 CAPITAL IMPROVEMENT FUND BALANCE	\$	55,525.23