

**POLSON RURAL FIRE BOARD MEETING
MINUTES NOVEMBER 10, 2010**

Board trustee members present: Fred Nelson, R. Jack Clapp, Beth Hoel, Steve Stanley, Dean Sams.

Board trustee member absent: None.

Staff: Fire Chief John Fairchild, Board Clerk Bonnie M. Manicke

Guests: Volunteer Fire Personnel Ronnie Swope, Drew Hoel; Lake County Commissioner Bill Barron;
Resident: Lee Manicke.

Meeting called to order 7:00 p.m. Fairgrounds Fire Station by Chairman Nelson.

Minutes October 13, 2010 Rural Fire Board Meeting: Motion Trustee Hoel to approve October 13, 2010 minutes, second Trustee Sams. Motion carried unanimously.

Communications: Fire Chief Fairchild presented the Big Arm Association schedule of events for use of the Big Arm Fire Station. Activities will be November 11th and December 2nd. Information received from Montana State Fund worker's compensation insurance provider for volunteer fire personnel confirmed no portion of the insurance premium is returned to the local agent, Bishop Insurance. The local agent is available as a courtesy to provide information to the local fire department if needed.

Claims: Trustee Stanley reviewed the invoice from Mahugh Fire and Safety for rubber bunker boots. Turnout gear includes both bunker and leather boots. Trustee Stanley requested St. Joseph Medical Clinic contacted to provide annual physicals for the volunteers. Fire Chief Fairchild reported St. Joes fees for the same service is \$50.00 to \$75.00 higher than the current charges at St. Luke Medical Clinic. Trustee Stanley suggested annual wellness physicals provided by the volunteer's physician could also provide pertinent information for the fire department records. John will discuss the proposal with the volunteers and report to the board. Chairman Nelson reviewed the debt service on the Fairgrounds Fire Station and the fire truck. The Fairgrounds Station semi-annual payment is due November 30 and the fire truck semi-annual payment December 15th. With anticipated real property tax revenue, early payments will provide an interest savings. Trustee Stanley reported the Treasure State invoice is for 3-inch minus pit run to build up the surface at the southeast corner of the concrete pad at the Fairgrounds Station. City and County crew completed the project. **Motion Trustee Sams to pay October 2010 claims as submitted, second Trustee Stanley. Motion carried unanimously.**

Chairman Nelson thanked Lake County Commissioner Barron for the county's participation in the Fairgrounds Station landscaping project.

Treasury Report for month ending October 2010:

Fund #7243 Voted Levy/Operating Fund Balance	\$ 60,565.73
Fund #7245 Operating Fund Balance	\$ <u>(16,980.52)</u>
Total Operating Balance:	\$ 43,585.21
Fund #7244 Voted Levy {Fire Apparatus}	\$ 2,752.94
Fund #7246 Capital Improvement Fund Balance	\$ 87,677.91
Total Operating Fund Expenditures	\$ 25,102.01
Expenditure debt service by voted levy	\$ <u>41,798.63</u>
Total expenditures:	\$ 66,900.64
Check numbers 4367-4385 (paid November 10, 2010)	

Lake County October 2010 revenue reports were received from Lake County Treasurer following meeting. The revenue was added to the above funds. **Motion Trustee Stanley to approve treasury report, second Trustee Clapp. Motion carried unanimously.**

Chief's report: Fire Chief Fairchild reported 18 runs in October. Long range committee members Sid Rundell, Trustee Clapp and Fire Chief Fairchild will provide a written report in the near future. Repaired tire on Engine 327. Delivery of the new wildland truck will be November 30 or December 1. Application for membership plus a membership application for the Big Arm Station. John thanked the board for the new concrete aprons at the Arm Station. The aprons are appreciated by the Big Arm Community, the volunteers and the fire district. Trees were pruned and general clean up around the Big Arm Station. Chairman Nelson requested a descriptive report on the rural responses.

Old Business:

ALTERNATE FUNDING: FIRE RECOVERY FUND PROGRAM – Fire Chief Fairchild discussed level 5 for helicopter use at the accident scene with City Attorney James Raymond. The billing company will not process a bill for those without insurance. John suggested for those without insurance the bill submitted to the court system. The agenda item is on the Polson City Commission meeting November 15th. Chairman Nelson reported a Missoula ambulance service may be interested in completing the billing process. The Missoula service bills those with and those without insurance. Trustee Stanley supports the recovery funding, but would like to review the contract provided by the company prior to approval. Additionally Chairman Nelson needs assurance the billing procedure include claims to insurance companies and individuals without insurance

BIG ARM CONCRETE APRONS AND AREA LIGHTING - Fire Chief Fairchild reported the concrete aprons are complete. No quotes on lighting were received.

ACCESSORIES FOR NEW TYPE 3 WILDLAND TRUCK – Installed flatbed quotes are Doug's Custom Shop \$2,575; Pierce \$4630.00; awaiting a quote from Northland. Fire Plus Structures will provide the tank \$2,800 without installation. The price of the defender tank is \$2,900. Trustee Stanley suggested the bids for all the components completed at the December meeting. The membership plans to offer financial assistance for the components.

FAIRGROUNDS STATION – Trustee Stanley reported motion sensors were installed with the exception of the meeting room. A fan similar to the installation in the OEM and Lake County Sheriff office will be installed. The outdoor grading is complete with the exception of the east area which will require additional fill.

New Business:

UPGRADE ELECTRICAL – Chairman Nelson reported Lake County Sheriff office plans to upgrade the electrical to a 600 amps panel. The power will be disabled for two to three hours which is a concern for the heat in the station bays. **Motion Trustee Stanley Lake County maintenance Tom Newgard coordinate with Fire Chief Fairchild and Lake County Commissioner Bill Barron to schedule a time to upgrade the electrical when the weather permits and provide plenty of advanced notice, second Trustee Hoel. Motion carried unanimously.**

STATION 1 PAINTING AND CLEANUP – Trustee Hoel reported volunteers are needed to paint Station 1 November 20th at 8:00 a.m.

INVENTORY UPDATE/REVIEW – Trustee Stanley would like to review the inventory records of the rural fire district. The inventory record book will be provided at the December meeting.

FAIRGROUNDS STATION SCHEDULED MEETING ROOM USE – Pachyderm Club scheduled use second and fourth Friday. The DUI task force scheduled use November 18th. Trustee Stanley indicated it is difficult to view the overhead projector presentation in the meeting room and suggested window covering. **Motion Trustee Stanley to install one-inch mini-blinds on the doors and windows, second Trustee Clapp. Motion carried unanimously.** Fire Chief Fairchild indicated groups utilizing the facility are pleased.

NOTICE OF MEETING PERMANENT WORDING AT STATIONS - Trustee Hoel suggested permanent notice of meeting date and time signage on the station doors. **Motion Trustee Stanley to install permanent meeting date and time signs at the Big Arm Station, Fairgrounds Station and Polson Station, second Trustee Sams. Motion carried unanimously.**

INTEROPERABILITY MONTANA (IM) PROJECT – Lake County Commissioner Bill Barron and Trustee Stanley informed the board regarding radio transmission and fees proposed by IM Montana. The transmission upgrade is costly. Additionally a fee per radio is proposed. The fee will be excessive for all agencies. The proposal may be considered in the 2011 legislature.

Public Input on Non Agenda Items: – Lake County Commissioner Bill Barron thanked the board for the concrete aprons installed by the rural district at the Fairgrounds facility. The pro-rated share of the insurance on the Fairgrounds Station is estimated at less than \$100 annually. The insurance company has been contacted to provide the cost to insure the Fairgrounds Station; additionally the Big Arm Station may also be insured with the county policy. Bill will report to the board the cost and conclusion.

COUNTY COOP ENGINE BUILT BY DNRC – Trustee Stanley briefed the board regarding the DNRC engine housed at Chief Cliff Fire Department. DNRC has four engines in Lake County located at various fire departments for wildland use. The type 3 engine is a 550 with a 500 gallon tank. The engine was built last year. Upon delivery to Chief Cliff the odometer reading was 400 miles. Board adjourned to look at the engine.

Motion Trustee Clapp to adjourn, second Trustee Hoel. Motion carried unanimously. Meeting adjourned 7:40 p.m.

Fred J. Nelson, Chairman

Beth Hoel, Secretary-Treasurer