

POLSON RURAL FIRE DISTRICT TRUSTEE MEETING

WEDNESDAY MAY 9 AT 7:00 PM
CONFERENCE ROOM POLSON CITY HALL

TRUSTEE MONTHLY MEETING

REVIEW MINUTES

TREASURER'S REPORT

COMMUNICATIONS

OLD BUSINESS.....

NEW BUSINESS.....

Including:

Election of Officers

Review applicants for vacant Trustee position

Set meeting location and time for current year

Review By-laws

Review of BAA plans for the Grand Re-Opening of Big Arm Fire Station

STAFF'S REPORT

Including: Assistant Fire Chief

Delivery of new Rural District Engine

All residents of the Polson Rural Fire District and interested general public are encouraged to attend. Resident's questions and ideas help to keep the trustees informed and assist them in formulating their decisions.

FOR A FULL TEXT OF APPROVED MINUTES OF THE TRUSTEE MEETINGS PLEASE GO TO WWW.POLSONFIRE.ORG

Trustee Alison Meslin
849-6628

Treasurer's Report:

Treasurer's report for RFB meeting 05/9/07

Operating Fund Balance	\$ 7,743.49
Capital Improvement Fund Balance	\$ 44,406.16
Voted Levy	\$ 1,457.03

Paid bills in the amount of 5-09-07 \$ 14,985.46

Check numbers 3398 – 3411, both inclusive
(paid May 9, 2007)

MAY 2007 RFB MEETING

Wednesday May 9, 2007 7:00 p.m.

Location of meeting: POLSON CITY HALL COUNCIL CHAMBERS

**POLSON RURAL FIRE BOARD MEETING
MINUTES – APRIL 10, 2007**

Board trustee members present: Ross Hoyt, Alison Meslin, Fred Nelson.

Board trustee members absent: Steve Lozar.

Staff Present: Assistant Fire Chief John Fairchild.

Guests: Lester Johnson, Tom Sadecki, Terry Gembala, President of Volunteer Fire Department, Chris McGuinness.

Meeting called to order by Chairman Hoyt at 4:38 p.m.

Rural Fire Board Meeting Minutes March 14, 2007 and Special Meeting March 21, 2007: Trustee Nelson clarified the March 14th minutes the intent regarding the interlocal agreement is to review the agreement and make some changes. The letter from Mayor Clavadetcher implied termination of the agreement. Chairman Hoyt talked with the mayor and clarified the intent is to review the agreement. **Motion Trustee Nelson, seconded Trustee Meslin to approve March 14th and March 21st minutes. Motion carried unanimously.**

Treasurer's Report:

Operating Fund Balance	\$ 21,092.72
Capital Improvement Fund Balance	\$ 43,519.49
Voted Levy	\$ 956.88

3-21-07 Special meeting bills	\$ 770.00
March 21, 2007 Special meeting check numbers 3377- 3383, both inclusive (paid March 22, 2007)	

4-10-07 Monthly meeting bills	\$ 9,752.60
Check numbers 3384 - 3397, both inclusive (paid April 10, 2007)	

Bills: The following payments were clarified 1) Check #3397 to G & M Auto Tech in the amount of \$204.18 is a standard oil, filter & service to the new pumper #326. 2) Check #3387 to L.N. Curtis in the amount of \$1,881.50 includes a new folding tank at \$1,338.50, supplies gloves, gear bag, and ground cover for #326. The supplies for #326 purchased last month and this month are part of the budgeted \$17,000 to equip the new trucks. 3) Mission Valley Power account has an applied credit for three years of light pole charges for a 200 watt light instead of the 100 watt light. The difference in the lumen charge is \$85.04. Trustee Meslin volunteered to send a thank you to MVP customer service representative, Geri Hall. Chairman Hoyt reported the new light is installed and the service connect and use will appear on the May bill. **Motion Chairman Hoyt, seconded Trustee Nelson to pay bills. Motion carried unanimously.**

Correspondence:

Chairman Hoyt reported Lake County Commissioners received a letter of resignation from Trustee Ron Ryan. Ron is currently employed out of town and is unable to physically be present at Board meetings with any regularity. Trustee Lozar indicated his job commitment will change in April and then able to attend meetings. The Commissioners will publish the vacancy in local newspapers, interview the applicants, submit a list to the board for a recommendation, then the commissioners will appoint a trustee to fill the appointment to December 2007. The process should be completed by the end of May.

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Polson Rural Fire Board Minutes

April 10, 2007

Old Business:

MINUTES ON WEBSITE - Chief Fairchild reported the approved board minutes sent to Public Relations Officer, Karen Sargeant to be forwarded to the website.

REPORT ON TENDER - The board viewed pictures of the new tender/engine #326.

OUT OF SERVICE SUPPLIES – The department donated jackets and old pieces of equipment that were taken out of service to a department in eastern Montana. The department sent a thank you expressing appreciation.

New Business:

CHIEF'S REPORT - New equipment for engine #318 has been received. Chief Fairchild and the truck committee will leave April 11th for Appleton, Wisconsin to inspect the new engine #318. During Chief Fairchild's absence, a mutual aid agreement is in place with Finley Point and Ronan Fire to respond. The insurance company requires ten hours of training on the new trucks before putting the truck into service.

BUDGET CONCERNS - Trustee Nelson reported due to protested taxes by PPL and Northwestern Energy the operating budget will be short \$13,684 and the voted levy will be short \$8,520 for a total of \$22,205. Senate Bill 539 introduced in the 2007 Montana State Legislature would allow for local governments to access a portion of the funds. The loan payment on the new trucks is \$44,120 semi-annually.

INTERLOCAL AGREEMENT - Trustee Meslin suggested review and perhaps changes in the agreement by the board. Chairman Hoyt thought the agreement should be reviewed with the city when a city manager is hired. The board may wish to review the agreement during a work session.

HAND REELED HOSE – Volunteer Fireman Terry Gembala suggested the board approve giving the hand reeled hose to another department. **Motion Trustee Nelson, seconded Trustee Meslin to give hand reeled hose to another department. Motion carried unanimously.**

CONTRIBUTION FOR USE OF UTILITIES - Trustee Meslin presented a check in the amount of \$120 from the Big Arm Association for six months (January – June 2007) for use of the Big Arm Fire Station meeting room.

SALE OF WILDLAND SLIDE-IN – Wolf Point Fire Department is still interested in purchasing the slide-in. **Motion Trustee Nelson to sell the slide-in and put the money back into the capital reserve fund.** Trustee Meslin indicated there seems to be some confusion with the need and then not needing the slide-in. When the units were purchased last year there was an indication the units were worth a lot of money and now other departments aren't interested in paying top dollar and also the basis the DNRC truck may be pulled from the Big Arm Station and now the truck is to stay in Big Arm. Chief Fairchild has concerns regarding the shortage of available funds during the wildfire season if equipment should break down. The slide-in isn't being used and the department would be better to have the cash available for an emergency. The department does not have funds to purchase a truck for the slide-in. Trustee Meslin has concerns with the condition of the 1987 Chevy for the upcoming fire season. Trustee Nelson and Chief Fairchild indicated if a crisis should arise a solution would be to replace the engine or transmission within a couple of days instead of purchasing a new truck. Trustee Meslin referred to a current advertisement in the Missoulian listing a type 6 for \$9,500. The offering amount of \$8,000 is probably realistic since the hose will be removed from the unit. Chairman Hoyt discussed the upcoming wildland fire season indicating the DNRC furnishes a truck, but if the truck is needed elsewhere the DNRC comes to get it. He would like a confirmation from local DNRC representative, Dave Poukish, stating the truck will stay in Big Arm. Trustee Meslin indicated the DNRC truck issue was discussed at a meeting with Irvine Flats residents the truck would be available in the Irvine Flats location. Dave indicated residents could be certified in wildland training and respond in the Irvine Flats area. Fire Chief Fairchild indicated the board should go on record clarifying the DNRC is placing a truck in the Irvine Flats area, therefore the placement of the truck is not a request of the Polson Rural Fire Board. **Chairman Hoyt called for the question, previous motion by Trustee Nelson, seconded Chairman Hoyt to sell the slide-in for \$8,000 and put the funds back in the capital reserve fund. Motion carried unanimously.**

WEED CONTROL - Trustee Meslin reported Tim Beebe volunteered to spray weeds at the Big Arm Station with roundup weed control at his expense. Fire Chief Fairchild asked if Mr. Beebe has a state certification and suggested a waiver signed. **Motion Chairman Hoyt, seconded Trustee Nelson to proceed with weed control at the Big Arm Station as proposed. Motion carried unanimously.**

Meeting adjourned 5:10 p.m.

5/4/2007

Date	Num	Transaction	Payment	C	Deposit	Balance
4/15/2007						21,092.72
4/15/2007	DEP	cat: 0335230 HB124 SOM QuarterlyDistr memo: Third Quarter		R	677.48	21,770.20
4/15/2007	DEP	cat: 0371010-Interest Earnings memo: March '07 Allocation		R	150.99	21,921.19
4/15/2007	DEP	cat: 0311010-Real Property Tax		R	817.76	22,738.95
5/9/2007	3399	A & R Trophies cat: 0220-Operating Supplies memo: Inv#3082 sign:FireChief 1/2 Rural	4.50			22,734.45
5/9/2007	3400	Cenex Harvest States cat: 0231-Gas, Diesel, Oil memo: Acct#157 120 April Billing	327.06			22,407.39
5/9/2007	3401	DeVoe Electronics cat: 0220-Operating Supplies memo: Acct #22-K840 Invoice#10000475 3' cable	19.99			22,387.40
5/9/2007	3402	Jackie M's Footwear cat: 0220-Operating Supplies memo: Invoice#43663 Glasson Boots	149.99			22,237.41
5/9/2007	3403	L.N. Curtis & Sons SPLIT 0220-Operating Supplies memo: Cust#4929 -5-invoices	14,020.40			8,217.01
		0220-Operating Supplies Inv#3061074-00			.00	
		0220-Operating Supplies 2 nozzles	1,398.00			
		0220-Operating Supplies 4 orange litebox	380.00			
		0220-Operating Supplies 3 pike poles	161.00			
		0220-Operating Supplies 1 hook w/ d-grip	80.00			
		0220-Operating Supplies 2 hooligan tools	298.00			
		0220-Operating Supplies axes, handles, brackets	477.00			
		0220-Operating Supplies 8 wrenches 4 w/holders	692.00			
		0220-Operating Supplies cplr, adptr. swiv adptr	937.10			
		0220-Operating Supplies 200' black electric cable	330.00			
		0220-Operating Supplies 2-1.5nh 200 GPM midmatic noz t	1,306.00			
		0220-Operating Supplies 1 foam jet foam attachment	208.00			
		0220-Operating Supplies 2.5 NH landline 300 GPM noz w/	714.00			
		0220-Operating Supplies crossfire monitor pkg	2,910.00			
		0220-Operating Supplies	221.00			

5/4/2007

Date	Num	Transaction	Payment	C	Deposit	Balance
		1 mount pkg w/storage				
		0220-Operating Supplies	170.00			
		cord reel				
		0220-Operating Supplies	93.50			
		24" cutter				
		0220-Operating Supplies	121.00			
		1 KT K-tool w/pouch & key tool				
		0220-Operating Supplies	1,137.00			
		1 ball intake vlv				
		0220-Operating Supplies	191.00			
		1 clappered siamese				
		0220-Operating Supplies	214.00			
		strainer w/jet siphon & adapt				
		0220-Operating Supplies	185.00			
		gate valve				
		0220-Operating Supplies	160.00			
		2 4' steel hooks				
		0220-Operating Supplies	136.00			
		2 wheel choc NFPA				
		0220-Operating Supplies	140.00			
		1 hose roller				
		0220-Operating Supplies	448.00			
		2 500 flood light				
		0220-Operating Supplies	404.00			
		1 low level strainer w/jet sip				
		0220-Operating Supplies	54.74			
		Inv#3064010-00 battery pack &				
		0220-Operating Supplies	284.44			
		Inv#3065238-00 horiz choc hold				
		0220-Operating Supplies	169.62			
		Inv#3065074-00 red firedome NF				
5/9/2007	3404	Montana Legislative Services Division	7.75			8,209.26
		cat: 0200-Office Supplies				
		memo: Inv#18230 2005 MCA Vol 2 1/2 rural				
5/9/2007	3405	Mission Valley Power	16.80			8,192.46
		cat: 0241-Electricity				
		memo: Acct #7207				
5/9/2007	3406	Montana Ace Polson	10.99			8,181.47
		cat: 0220-Operating Supplies				
		memo: Acct #600 Inv#870820 ExtCord Station#2 Big ...				
5/9/2007	3407	Quill	9.24			8,172.23
		cat: 0200-Office Supplies				
		memo: Acct#2982004 Inv#6416623 1/2 rural stapler/"c...				
5/9/2007	3408	Polson Auto Parts, Inc.	63.04			8,109.19
		SPLIT 0220-Operating Supplies				
		memo: Acct#5824 Inv#860450; #861803 Station #2				
		0220-Operating Supplies	25.98			
		2-chamois				
		0220-Operating Supplies	35.07			
		3-gal 15W40				
		0220-Operating Supplies	1.99			
		1-75-110 SAE 30				
5/9/2007	3409	Salish & Kootenai Housing Authority	19.50			8,089.69
		cat: 0260 - Water&SewerBigArmStation				
		memo: Acct#06421 May '07				

5/4/2007

Date	Num	Transaction	Payment	C	Deposit	Balance
5/9/2007	3410	Sign Pro SPLIT 0220-Operating Supplies memo: Cust#7438Inv#5875; #6021	217.27			7,872.42
		0220-Operating Supplies	77.67			
		Hydrant bag				
		0220-Operating Supplies	59.60			
		2 decals #328				
		0220-Operating Supplies	80.00			
		2-thank you banners				
5/9/2007	3411	Verizon Wireless cat: 0245-Cell Phone memo: Acct#370458579-00001	118.93			7,753.49

APRIL EXPENDITURES \$ 14,985.46

4/30/07 OPERATING FUND BALANCE \$ 7,743.49

4/30/07 CAPITAL IMPROVEMENT FUND BALANCE \$ 44,406.16

4/30/07 VOTED LEVY FUND BALANCE \$ 1,457.03